NAPPY CHANGING PROCEDURE

NYES | Health and Safety

GENERAL STATEMENT

All nappy changing and intimate care will be carried out safely, hygienically and respectfully, ensuring the child's dignity, privacy and wellbeing at all times. Staff will reassure and communicate with the child throughout and encourage independence where appropriate.

All care must follow agreed safeguarding, hygiene and infection-control procedures, with each nappy change recorded appropriately. Any concerns identified during intimate care must be reported in accordance with the school's safeguarding procedures.

This procedure should be read alongside the school's Intimate Care Procedure. Volunteers must not carry out intimate care procedures.

PROCEDURE

- The child will be placed safely while staff wash their hands
- Staff **MUST** wear disposable gloves & apron
- Child placed on the changing area in designated toilet
- Wet/soiled nappy removed
- Child cleaned from front to back and barrier cream may be applied
- Clean nappy placed on child
- Wet/soiled nappies and all cleaning materials will be 'yellow' bagged and disposed of in the nappy bin
- Staff to remove gloves and apron which must be disposed of immediately by placing in a rubbish bin
- Child returned to room
- Staff clean mat with disinfectant spray and wipe down with paper towels
- Nappy change to be recorded in log book

This procedure must be read in conjunction with the Intimate Care Procedure.

It is not appropriate for volunteers to carry out intimate care procedures.

Adopted from NYES H&S Template	September 2019
Adopted by Full Governing Body	September 2019
Updated and Reviewed	27th September 2026
Next Review Date (Annual)	September 2027

Equally Important, Equally Different